

City of Maple Ridge

***COUNCIL WORKSHOP AGENDA
December 11, 2018
1:30 p.m.
Blaney Room, 1st Floor, City Hall***

The purpose of the Council Workshop is to review and discuss policies and other items of interest to Council. Although resolutions may be passed at this meeting, the intent is to make a consensus decision to send an item to Council for debate and vote or refer the item back to staff for more information or clarification. The meeting is live streamed and recorded by the City of Maple Ridge.

REMINDERS

December 11, 2018

Council Meeting

7:00 p.m.

1. ***APPROVAL OF THE AGENDA***

2. ***ADOPTION OF MINUTES***
 - November 20, 2018
 - November 27, 2018

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL***

4. ***UNFINISHED AND NEW BUSINESS***
 - 4.1 **Overview of the City of Maple Ridge Tree Protection & Management Bylaw**

Verbal overview by R. Stott, Environmental Planner

 - 4.2 **Reconsideration of Decision to Deny a Tree Cutting Permit**
 - Eduard and Anna Bokan

4.3 **Fibre Optics and the New Economy**

- Joseph Hans Lara, Chair, Economic Development Committee

4.4 **TELUS - Fibre Optics and Wireless Infrastructure**

- Zouheir Mansourati, VP of Customer Networks
- Osman Naeem, Director of Wireless Networks BC
- Ben Bajaj, Director of Local Government Relations

4.5 **Backyard Hens: Consultation Summary Report**

Staff report dated December 11, 2018 recommending that an options report to explore regulatory measures to permit the keeping of backyard hens in Maple Ridge be prepared in consultation with the Agricultural Advisory Committee.

4.6 **Electric Vehicle Update**

Staff report dated December 11, 2018 recommending that the attached report titled “Electric Vehicle Charging Infrastructure: Consultation Summary Report and First, Second and Third Reading of Off-Street Parking and Loading Bylaw No. 7498-2018” be scheduled for consideration at the next Council meeting.

5. ***CORRESPONDENCE***

5.1 **Upcoming Events**

December 13, 2018 1:30 to 3:00 pm	NAV Canada Pitt Meadows Air Traffic Control Tower Grand Opening, Pitt Meadows Airport, 18799 Airport Way, Pitt Meadows, BC
December 15, 2018 10:00 am to 4:00 pm	Firefighter’s Food Drive, Save-on-Foods, Thrifty Foods, No-Frills and Safeway stores, Maple Ridge, BC Organizer: Maple Ridge Fire Department
December 16, 2018	10 th Anniversary Shred, Share Stoked Skateboard Competition, Greg More Youth Centre, 11925 Haney Place, Maple Ridge, BC
December 17, 2018 Train arrives 7:30 pm Event: 7:45 to 8:15 pm	CP Holiday Train, Port Haney, Maple Ridge, BC Organizer: Friends in Need Food Bank
December 24, 2018 6:00 to 9:00 pm	Christmas Haven, The Act Arts Centre, 11144 Haney Place, Maple Ridge, BC Organizer: Christmas Haven Committee

6. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL***

7. ***MATTERS DEEMED EXPEDIENT***

8. ***ADJOURNMENT***

Checked by: _____

Date: _____

2.0 Minutes

2.0

City of Maple Ridge

COUNCIL WORKSHOP MINUTES

November 20, 2018

The Minutes of the City Council Workshop held on November 20, 2018 at 1:30 p.m. in the Blaney Room at City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

PRESENT

Elected Officials

Mayor M. Morden
Councillor J. Dueck
Councillor C. Meadus
Councillor G. Robson
Councillor R. Svendsen
Councillor A. Yousef

Appointed Staff

P. Gill, Chief Administrative Officer
K. Swift, General Manager of Parks, Recreation & Culture
F. Quinn, General Manager Public Works and Development Services
L. Benson, Director of Corporate Administration
T. Thompson, Chief Financial Officer

ABSENT

Councillor Duncan

Other Staff as Required

C. Carter, Director of Planning
R. MacNair, Senior Advisor, Bylaw and Licensing Services
B. Elliott, Manager of Community Planning
A. Bowden, Planner 1

Note: These Minutes are posted on the City Web Site at www.mapleridge.ca

1. ***APPROVAL OF THE AGENDA***

R/2018-603

It was moved and seconded

That the agenda of the November 20, 2018 Council Workshop Meeting be approved as circulated.

CARRIED

2. ***MINUTES*** – Nil

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL*** – Nil

4. ***UNFINISHED AND NEW BUSINESS***

4.1 **Cannabis Retail Processing and Evaluation Criteria - Discussion Paper**

Staff report dated November 20, 2018 recommending that Council Policy “Cannabis Retail Store Processing and Evaluation Criteria” be forwarded to the next Regular Council meeting for consideration of adoption.

The General Manager Public Works and Development introduced the topic.

The Director of Planning and the Senior Advisor, Bylaw and Licensing Services gave a PowerPoint presentation providing the following:

- Background on the process to prepare a Council policy pertaining to Cannabis Retail Store Processing and Evaluation Criteria
- Jurisdiction – Federal, Provincial, Local
- Outline of zoning regulations
- Maps outlining how zoning regulations will work
- Information on Government operated stores
- Council resolution requesting preparation of a policy and procedures for reviewing cannabis retail store applications
- Proposed process
- Highlights of the policy
- Summary of related work items
- Staff recommendation

R/2018-604

It was moved and seconded

That Council Policy “Cannabis Retail Store Processing and Evaluation Criteria” be forwarded to the next Regular Council meeting for consideration of adoption.

CARRIED

4.2 **Update on Alouette River Ecosystem Partnership**

Staff report dated November 20, 2018 providing an overview of work done to date in response to a notification by BC Hydro of its intention to review a water use licence related to the Alouette-Stave-Ruskin hydroelectric system.

The General Manager Parks, Recreation and Cultural Services reviewed the staff report.

4.3 2018-409-RZ, Residential Infill Policy and Bylaw Introduction

Staff report dated November 20, 2018 recommending that Maple Ridge Official Community Plan, No. 7493-2018, Maple Ridge Zone Amending Bylaw No. 7504-2018 and Subdivision and Development Servicing Amending Bylaw No. 7507-2018 be forwarded to the November 27, 2018 Council Meeting for first and second reading.

The General Manager Public Works and Development introduced the topic.

The Planner gave a PowerPoint presentation providing the following:

- Background on increasing housing choice in Maple Ridge
- Current policy on infill development
- Small lot subdivision potential
- Respecting neighbourhood context
- R-4 zoning regulations
- Staff recommendation

R/2018-605

It was moved and seconded

That Official Community Plan Amending Bylaw No. 7493-2018, Zone Amending Bylaw No. 7504-2018, and Subdivision and Development Servicing Amending Bylaw No. 7507-2018 be forwarded to the next Council meeting scheduled for November 27, 2018, to be considered for first and second reading.

CARRIED

4.4 Council Procedure Bylaw Discussion

Staff report dated November 20, 2018 recommending that staff prepare a Council Procedure Bylaw based upon input from Council.

The Director of Corporate Administration reviewed the staff report and highlighted proposed changes to the current Council Procedure Bylaw.

R/2018-606

It was moved and seconded

That staff prepare a Council Procedure Bylaw based upon input from the Council Workshop discussion of November 20, 2018.

CARRIED

5. ***CORRESPONDENCE*** - Nil

5.1 **Upcoming Events**

November 22, 2018 7:00 p.m.	Maple Ridge Community Foundation Grants Presentation Ceremony, the ACT Arts Centre, 11144 Haney Place, Maple Ridge, BC Organizer: Maple Ridge Community Foundation
November 24, 2018 9:00 a.m. to 2:00 p.m.	Christmas Bazaar, Golden Ears United Church, 22165 Dewdney Trunk Road, Maple Ridge, BC Organizer: Golden Ears United Church
November 24, 2018 11:00 a.m. to 2:00 p.m.	The Hive Children's Clothing Freecycle, Eric Langton Elementary, 12138 Edge Street, Maple Ridge, BC Organizer: The Hive Neighbourhood Centre
November 24, 2018 1:30 p.m. to 3:00 p.m.	16 th Annual Christmas Country Benefit Concert for Meals on Wheels, the ACT Arts Centre, 11144 Haney Place, Maple Ridge, BC Organizer: Maple Ridge Pitt Meadows Community Services
November 26-30, 2018 7:30 p.m. to 9:30 p.m.	Mamma Mia, Garibaldi Secondary Theatre, 24789 Dewdney Trunk Road, BC Organizer: Garibaldi Secondary School
November 28, 2018 7:30 a.m. to 9:30 a.m.	7 th Annual Dignity Breakfast, South Bonson Community Centre, 10932 Barnston View Road, Pitt Meadows, BC Organizer: The Salvation Army and Ridge Meadows Ministries
November 29, 2018 7:00 p.m.	Elvis: A Christmas Special, the ACT Arts Centre, 11144 Haney Place, Maple Ridge, BC Organizer: The ACT
November 30, 2018 8:30 a.m. to 9:30 p.m.	Operation Red Nose Kickoff, Maple Ridge Towing, 23283 McKay Avenue, Maple Ridge, BC Organizer: KidSport Maple Ridge/Pitt Meadows

6. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL*** – Nil

7. ***MATTERS DEEMED EXPEDIENT*** – Nil

8. ***MAYOR'S AND COUNCILLORS' REPORTS*** - Nil

9. ***ADJOURNMENT*** - 3:34 p.m.

M. Morden, Mayor

Certified Correct

L. Benson, Corporate Officer

City of Maple Ridge

COUNCIL WORKSHOP MINUTES

November 27, 2018

The Minutes of the City Council Workshop held on November 27, 2018 at 1:30 p.m. in the Blaney Room at City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

PRESENT

Elected Officials

Mayor M. Morden
Councillor J. Dueck
Councillor K. Duncan
Councillor C. Meadus
Councillor G. Robson
Councillor R. Svendsen
Councillor A. Yousef

Appointed Staff

P. Gill, Chief Administrative Officer
K. Swift, General Manager of Parks, Recreation & Culture
F. Quinn, General Manager Public Works and Development Services
L. Benson, Director of Corporate Administration
T. Thompson, Chief Financial Officer

Other Staff as Required

C. Carter, Director of Planning
B. Elliott, Manager of Community Planning
A. Grochowich, Planner I
D. Boag, Director Parks & Facilities
F. Armstrong, Manager of Community Engagement & Relations
D. Pollock, Municipal Engineer
L. Siracusa, Director of Economic Development & Civic Properties
K. Baird, Tourism Coordinator

Note: These Minutes are posted on the City Web Site at www.mapleridge.ca

Note: Councillor Duncan was not in attendance at the start of the meeting.

1. *APPROVAL OF THE AGENDA*

R/2018-607

It was moved and seconded

That the agenda of the November 27, 2018 Council Workshop Meeting be approved as circulated.

CARRIED

2. ***MINUTES***

2.1 **Minutes of the September 4, 2018 Council Workshop Meeting**

R/2018-608

It was moved and seconded

That the minutes of the Council Workshop Meeting of September 4, 2018 be adopted as circulated.

CARRIED

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL*** – Nil

4. ***UNFINISHED AND NEW BUSINESS***

Note: Councillor Duncan joined the meeting at 1:33 pm.

4.1 **Agri-Food Hub: Maple Ridge Food Hub Implementation Plan**

Staff report dated November 27, 2018 recommending that the Agricultural Advisory Committee explore options to build community capacity for a food hub in Maple Ridge.

A. Grochowich, Planner provided a PowerPoint presentation providing the following information:

- Background
- Project Timeline
- What is a food hub?
- Why a food hub for Maple Ridge?
- Maple Ridge Food Hub Framework
- Next Steps
- Recommendations

MAIN MOTION

R/2018-609

It was moved and seconded

That the Agricultural Advisory Committee, as part of its 2019 Business Plan, explores options to build community capacity for a food hub in Maple Ridge.

AMENDMENT TO MAIN MOTION

R/2018-610

It was moved and seconded

That the main motion be amended to remove the text “, as part of its 2019 Business Plan,”.

AMENDMENT CARRIED

Councillor Duncan - OPPOSED

MAIN MOTION AS AMENDED

That the Agricultural Advisory Committee explores options to build community capacity for a food hub in Maple Ridge.

MOTION AS AMENDED CARRIED

Councillor Duncan - OPPOSED

4.2 Parks, Recreation & Culture Infrastructure Projects

The Director Parks & Facilities gave a PowerPoint presentation providing the following information:

- Current Projects, Timelines and Financial Models for:
 - Leisure Centre Upgrade
 - Albion Community Centre
 - Additional Ice Sheet
 - Hammond Community Centre Renovation
 - Whonnock Canoe and Kayak Club
 - Synthetic Sports Fields and Fieldhouse
 - Karina LeBlanc Synthetic Field
 - Golden Ears Synthetic Field
 - Telosky Stadium Synthetic Fields and Fieldhouse
 - MRSS Track Facility Improvements
 - Silver Valley Neighbourhood Gathering Places

4.3 Social Media and Communications

Staff report dated November 27, 2018 providing information on the City's social media policy and practices around managing digital interactions.

The General Manager Parks, Culture and Recreation introduced the topic.

The Manager of Community Engagement & Relations gave a PowerPoint presentation providing information on the City's social media policy and the general principles of that policy.

The General Manager Parks, Culture and Recreation advised on the process followed in responding to e-mails to Council.

4.4 TransLink Major Road Network Expansion

Staff report dated November 27, 2018 providing information on the expansion of the major road network within Maple Ridge.

The General Manager Public Works and Development introduced the topic.

The Municipal Engineer gave a PowerPoint Presentation providing the following:

- Explanation of the Major Road Network (MRN) and its purpose
- Information on the expansion of MRN and a map outlining the overall network throughout the region as well as the proposed improvements in Maple Ridge

4.5 Grant-in-Lieu of Property Tax Payment

The Chief Financial Officer advised on the grant-in-lieu of the property tax payment from the Province.

4.6 Maple Ridge Ale Trail Initiative

Staff report dated November 27, 2018 providing information on the City of Maple Ridge's participation in the Ale Trail Program.

The Tourism Coordinator gave a PowerPoint presentation providing the following information:

- Background on the ale trail initiative
- Benefits to the economy resulting from the beer industry
- Local benefits which will result from participation in the Ale Trail Program
- Sample Visitor Itinerary
- Opportunities for Maple Ridge
- Video showcasing the Ale Trail Initiative in Port Moody

5. ***CORRESPONDENCE***

5.1 **Union of British Columbia Municipalities (UBCM) – Notification of Executive Vacancies**

Correspondence dated November 19, 2018 from UBCM Executive notifying members of Executive vacancies and outlining the process to be followed for filling vacancies.

R/2018-611

It was moved and seconded

That Councillor Yousef's application for Director at Large for UBCM be supported.

CARRIED

5.2 **Ministry of Citizen's Services – 2018 Grant-in-Lieu of Property Tax Payment**

Correspondence dated November 8, 2018 from Jinny Jogindera Sims, Minister, Ministry of Citizens' Services advising the City of Maple Ridge on the issuance of the 2018 grant-in-lieu of property tax payment

R/2018-612

It was moved and seconded

That correspondence dated November 8, 2018 from Jinny Jogindera Sims, Minister, Ministry of Citizens' Services on the issuance of the 2018 grant-in-lieu of property tax payment be received into the record and that no further action be taken.

CARRIED

5.2 **Upcoming Events**

December 1, 2018 4:00 to 6:00 pm Parade: 6:00 pm	Christmas in the Park and the Santa Claus Parade, 224 Street, Maple Ridge BC Organizer: Maple Ridge Christmas Festival Society
December 10, 2018 3:00 to 6:00 pm	Alouette Addictions Christmas Open House, #106, 22838 Lougheed Highway, Maple Ridge, BC Organizer: Alouette Addictions
December 17, 2018 Train arrives 7:30 pm Event: 7:45 to 8:15 pm	CP Holiday Train, Port Haney, Maple Ridge, BC Organizer: Friends in Need Food Bank
December 24, 2018 6:00 to 9:00 pm	Christmas Haven, The Act Arts Centre, 11144 Haney Place, Maple Ridge, BC Organizer: Christmas Haven Committee

6. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL*** – Nil

7. ***MATTERS DEEMED EXPEDIENT*** - Nil

8. ***ADJOURNMENT*** - 3:56 p.m.

M. Morden, Mayor

Certified Correct

L. Benson, Corporate Officer